

CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 25 June 2024 and will take effect on 04/07/2024 unless the call-in procedure has been triggered.

CALL-IN DEADLINE:03/07/2024.

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Regulatory Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 25 June 2024 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

Apologies were received from Paul Deach.

- **MINUTES OF PREVIOUS MEETING: 23 APRIL 2024** (Item 2)

These were agreed as a correct record of the meeting.

- **DECLARATIONS OF INTEREST** (Item 3)

There were none.

- **Members' Questions** (Item 4a)

There were ten member questions. A response from Cabinet was published in a supplement to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There were none.

- **PETITIONS** (Item 4c)

There were none.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

RESOLVED:

That the Select Committee reports be noted and the recommendations considered.

- **DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

RESOLVED:

That the decisions taken since the last Cabinet meeting be noted.

- **DELIVERING FOR SURREY THROUGH STRATEGIC PARTNERSHIPS** (Item 7)

RESOLVED:

1. That Cabinet note the convening and facilitating role Surrey County Council has played in developing co-ordinated, and aligned Surrey-wide, collaborative leadership to deliver the Community Vision for Surrey 2030.
2. That Cabinet note the implications for strategic partnerships of the devolution of certain Government functions to the County Council through the County Deal framework, in particular in relation to the economy, skills and the environment.
3. That Cabinet approve the proposed changes to the strategic partnerships' governance arrangements set out and the ongoing role of the County Council in them.

Reasons for Decisions:

In light of recent changes in national policies, including the devolution of functions and responsibilities to the County Council, it is proposed that a number of refinements are made to the county-wide strategic partnership boards. This report sets out those proposed changes and invites Cabinet to endorse them, in order that the boards can continue to play a key role in overseeing progress towards delivering the Community Vision for Surrey 2030 and ensuring the alignment of partners' strategic priorities, decisions and resources.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **SURREY COUNTY COUNCIL'S PRODUCTIVITY PLAN** (Item 8)

RESOLVED:

1. That Cabinet endorse the proposed approach to developing Surrey County Council's Productivity Plan.
2. That Cabinet agrees to delegate authority to the Interim Head of Paid Service in conjunction with the Leader of the Council to sign off the final Productivity Plan.

Reasons for Decisions:

A requirement from Government for developing Productivity Plans is that there is Member oversight. These recommendations enable this to be achieved while also ensuring that the Council can meet the Government's deadline of 19 July 2024.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **APPROVAL TO PROCEED: MADE SMARTER ADOPTION PROGRAMME**
(Item 9)

RESOLVED:

1. That Cabinet notes the benefits and opportunities that this business support programme will bring to Surrey-based businesses and the manufacturing sector across the South East region.
2. That Cabinet approves the Council taking on the Accountable Body role for this regional programme, should the Council be successful in its bid to the Department for Business and Trade.
3. That Cabinet endorses the proposed approach to partnership working, collaboration, and co-design with other regional partners.
4. That Cabinet gives 'Approval to Procure' for the commissioning of the Made Smarter Programme up to the value of £1.3m for financial year 2025-26, should the Council be successful in its bid to the Department for Business and Trade.
5. That Cabinet approves the delegation of the appropriate procurement route to market and any contract award decisions to the Executive Director with responsibility for Economic Growth in consultation with the Cabinet Member for Highways, Transport and Economic Growth.

Reasons for Decisions:

In order to roll out the programme to the South East region, the Department for Business and Trade requires a local authority to take on the role of Accountable Body. The Council's proposal would secure the roll-out from April 2025 and ensure Surrey-based manufacturing SMEs can access the scheme. This also presents a key opportunity for the Council to demonstrate a leadership role within the region and will help establish and nurture an important strategic partnership with DBT for future opportunities.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **APPROVAL TO PROCEED: UNIVERSAL SUPPORT** (Item 10)

RESOLVED:

1. That Cabinet notes the benefits and opportunities that the Universal Support programme will bring to Surrey's residents.
2. That Cabinet approves the Council taking on the Accountable Body role for this county-wide programme.
3. That Cabinet gives 'Approval to Procure' for the potential commissioning of Universal Support in Surrey up to the value of the final allocation (indicated at £3.1m).
4. That Cabinet approves the delegation of the appropriate procurement route to market and any contract award decisions to the Executive Director responsible for Economic Growth in consultation with the Cabinet Member for Highways, Transport and Economic Growth

Reasons for Decisions:

The Council has the opportunity to secure £3.1m in DWP grant funding for US. The programme activity will be funded through this DWP grant which will enable the Council to support up to 900 adults with long term conditions or disabilities into employment in Surrey.

If a commissioning route is chosen, this procurement will recognise the role of the voluntary, community and social enterprise sector in Surrey who have the potential to be the key delivery partners in specialist areas.

(The decisions on this item can be called-in by the Communities, Environment and Highways Select Committee)

- **YOUTH JUSTICE PLAN** (Item 11)

RESOLVED:

1. That Cabinet approves the 2024/25 Youth Justice Plan for consideration by Full Council at its meeting on 9 July 2024.

Reasons for Decisions:

An annual youth justice plan is a statutory requirement for local authorities. This plan has been prepared following national guidance from the Youth Justice Board.

Annual youth justice plans are an opportunity to review performance and developments over the last twelve months and plan for the next year. This allows services to be able to respond to any changes that have taken place in the previous year, including new legislation, demographic changes, delivery of key performance indicators, and developments in service delivery. The planning and production of a youth justice plan is beneficial to partnership working and service delivery to ensure the best outcomes for children.

The overarching vision for Surrey County Council's Children, Families and Lifelong Learning directorate is 'to support families and enable children and young people to be and feel safe, healthy and make good choices about their wellbeing'. We aim to ensure that Surrey's children and families have access to a range of services that tackle inequalities, support independence and enhance lives. This ethos is the foundation for the youth justice plan, which also supports the Council's 'No One Left Behind' commitment to Surrey residents, the wider 'The Surrey Way' objectives, and the Council's strategy for children and young people's emotional wellbeing and mental health.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **SCHOOL ORGANISATION PLAN 2024** (Item 12)

RESOLVED:

1. That Cabinet endorses the School Organisation Plan 2024 which will meet our statutory duties to ensure that there are sufficient high-quality places for pupils in Surrey and refers it to Council to approve its publication.

Reasons for Decisions:

The School Organisation Plan is a key document used by schools and education stakeholders in considering medium- and long-term plans. Sufficiency of high-quality school places is a key statutory duty and underpins a great education for all and therefore, it is necessary to review the plan to ensure that the best and most up to date information is published for use in this process. This will encourage collaborative and collegiate planning and will provide greater transparency and understanding to local communities.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) AND ALTERNATIVE PROVISION (AP) CAPITAL PROGRAMMES AND SPECIALIST SUFFICIENCY TO 2031/32 (Item 13)**

RESOLVED:

1. That Cabinet approves the reprofiling of the total Capital Funding approved by Full Council in February 2024 and reflected as a total of £189m budget in the Medium Term Financial Strategy (MTFS) for the Council's Special Educational Needs and Disabilities (SEND) Capital Programme and the Alternative Provision (AP) Capital Programme for 2024/25 to 2027/28.
2. That Cabinet agrees redirection of resources totalling £5.3m from the approved SEND budget allocation of £148.86m to the approved AP budget allocation of £40.09m for 2024/25 to 2027/28, thereby providing £143.6m for the SEND capital budget and £45.4m for the AP capital budget for 2024/25-2027/28 overall. This enables committed and planned SEND and AP programmes delivery within the approved budgets.
3. That Cabinet approves withdrawal of six planned projects from the SEND Capital Programme which are not affordable within the 2024/25-2027/28 budget allocation for SEND capital.
4. That Cabinet agrees to the acceptance of capital liabilities for the new 150 place Special Free School awarded to the Council by the Secretary of State for Education on 13 May 2024 to be funded and delivered by the Department for Education by 2028/29, and addition of four new 20 place specialist Resourced Provisions in maintained mainstream secondary schools and academies ('Centres') which are affordable within the 2024/25-2027/28 budget allocation for SEND capital.
5. That Cabinet approves the delegation of authority to allocate resources from the approved SEND and AP Capital budgets required for individual projects to the Cabinet Member for Children, Families and Lifelong Learning, following Capital Property Panel's (CPP) financial scrutiny and endorsement. This is in line with Full Council approved amended Financial Regulations from March 2023.
6. That Cabinet delegates authority to the Section 151 officer, in consultation with the Director of Land and Property, to finalise and approve the terms of all associated legal contracts and agreements to facilitate the recommendations in this paper and approves procurement of the supply chain for the delivery of all associated services required, in accordance

with the Council's Procurement and Contract Standing Orders.

Reasons for Decisions:

- Continued investment in the Council's Special Educational Needs and Disabilities (SEND) Capital Programme and the Alternative Provision (AP) Capital Programme 2024/25 to 2027/28 delivery tranches will generate a positive impact on outcomes for Surrey resident children with complex additional needs and disabilities, as well as improving the Council's financial sustainability.

This is aligned with Surrey's partnership Inclusion and Additional Needs strategy, Safety Valve Agreement with the Department of Education and local area post-inspection improvement plans.

- The 33 remaining committed and planned SEND capital projects and five AP capital projects that are proposed to progress are business critical to ensure Surrey County Council (the Council) discharges its statutory duties under Section 3 of the Local Government Act 1999, Sections 13 and 14 of the Education Act 1996 and Part 27 Section 3 of the Children and Families Act 2014.
- The additional capital liabilities for the proposed new special free school, four new mainstream secondary age specialist Centres and confirmed cost increases against 15 committed and planned SEND capital projects and five AP capital projects are affordable within the total Capital Funding approved by Full Council in February 2024 and reflected as a total of the £189m budget in the Medium Term Financial Strategy (MTFS) for the Council's Special Educational Needs and Disabilities (SEND) Capital Programme and the Alternative Provision (AP) Capital Programme for 2024/25 to 2027/28.
- As all project budgets are above the current threshold for £1m, Cabinet's delegated authority is required to enable the Cabinet Member for Children, Families and Lifelong Learning to approve budgets and allocate resources from the approved Capital budget allocations for the Special Educational Needs and Disabilities (SEND) Capital Programme and the Alternative Provision (AP) Capital Programme to individual projects following Capital Programme Panel (CPP) scrutiny and endorsement of financial business cases.
- To that end, agreement is sought for the proposed change to scope and use of defined resources to enable project progression against the Procurement Forward Plan, so that committed and planned capital projects' contracts can be awarded to facilitate target delivery timescales between 2024/25 and 2027/28.

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **WINSTON CHURCHILL SCHOOL- REPLACEMENT CLASSROOMS** (Item 14)

RESOLVED:

1. That Cabinet approves capital funding allocated within the School Capital Maintenance Budget for the Capital Maintenance Programme 2024/25 to build a permanent longer life classroom block, in order to replace end of life modular classrooms at the Winston Churchill School.
2. That Cabinet approves Self-Delivery of the project by the school, conditional upon the Council's strategic partner (Macro) acting as monitoring agent with a signed Self-Delivery Agreement in place.
3. That Cabinet authorises Legal Services to seal the Self Delivery Agreement if required.

Reasons for Decisions:

The recommendations in this report:

- Provide a good quality learning and working environment in keeping with the existing school design.
- Provide a longer-term solution which will reduce the maintenance burden on the school.
- Ensure an 'at capacity' school can sustain the current numbers on roll and provide pupils with access to the full curriculum.
- Improve the school's energy efficiency and contribute to the Council's Net Zero Carbon target.
- Empower a foundation secondary school with a successful record of capital project delivery to self-deliver the scheme with the Council's full support.
- Protect and enhance the environment by removing the condemned modular buildings which are situated on the site boundary amongst mature oak trees.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **SURREY SAFEGUARDING ADULTS ANNUAL REPORT 2022/23** (Item 15)

RESOLVED:

1. That Cabinet considers and notes the attached Surrey Safeguarding Adults Annual Report for 2022/23.

Reasons for Decisions:

This recommendation demonstrates that the Council is fulfilling its statutory requirement under the Care Act 2014 in having established a Safeguarding Adults Board in its area.

It will support the SSAB to be transparent by providing information to the public on

the performance of the Board and its strategic plan.

- **2023/24 OUTTURN FINANCIAL REPORT** (Item 16)

RESOLVED:

1. That Cabinet notes the Council's revenue and capital positions for the year.
2. That Cabinet approves the drawdown of £2.8m from the Budget Equalisation Reserve to fund the overspend position and offset the impact on the General Fund Balance.
3. That Cabinet approves capital carry forwards of £39.2m. £15.9m is requested to be carried forward into the 24/25 capital programme, with the remaining £23.3m in 2025/26.

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for information and approval of any necessary actions.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **2024/25 MONTH 1 (APRIL) FINANCIAL REPORT** (Item 17)

RESOLVED:

1. That Cabinet notes the risks and opportunities identified in relation to the Council's budget position for the year.
2. That Cabinet approves the increase in the net revenue budget to £1,208.4m due to the additional funding announced as part of the Final Local Government Finance Settlement (paragraphs 14-16).
3. That Cabinet allocates up to £8m of Council reserves to fund the Adults, Wellbeing & Health Partnerships transformation & improvement programme over the period 2024/25 to 2026/27, as set out in paragraphs 19–21.

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

(The decisions on this item can be called in by the Resources and Performance Select Committee)

- **SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) AND ALTERNATIVE PROVISION (AP) CAPITAL PROGRAMMES AND SPECIALIST SUFFICIENCY TO 2031/32** (Item 19)

RESOLVED:

1. Same as Part 1 report (See Minute 88/24)
2. Same as Part 1 report (See Minute 88/24)

3. Same as Part 1 report (See Minute 88/24)
4. Same as Part 1 report (See Minute 88/24)
5. Same as Part 1 report (See Minute 88/24)
6. Same as Part 1 report (See Minute 88/24)

Reasons for Decisions:

Same as Part 1 report (See Minute 88/24)

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

- **WINSTON CHURCHILL SCHOOL- REPLACEMENT CLASSROOMS** (Item 20)

RESOLVED:

1. Approves capital funding of [E-09-24] allocated within the School Capital Maintenance Budget for the Capital Maintenance Programme 2024/25 to build permanent classrooms, to replace end of life modular classrooms at the Winston Churchill School.

Reasons for Decisions:

Same as Part 1 report (See Minute 89/24)

(The decisions on this item can be called-in by the Children, Families, Lifelong Learning & Culture Select Committee)

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